

Dear Applicant to the North Carolina Bar Examination:

Any applicant claiming a disability which requires special testing accommodations or additional time to complete the examination will be required to submit the enclosed petition forms and all supporting documentation. The burden of proof is on the applicant to show the need for any special accommodations. The enclosed forms are an essential part of your request for special accommodations. Please make sure to type or print **legibly**. Applicants are responsible for the completeness and accuracy of the information provided. The following forms must be executed and returned to complete your petition for special accommodations:

For a **Physical Disability**, complete and return the Petition for Special Accommodations (Form A- orange); the Physical Disability Verification Form (Form B – pink); and the Statement of Law School Official (Form F – blue) to complete your request for special accommodations. The Board of Law Examiners always requires current documentation (within the last 3 years) from a physician in the field related to the applicant’s disability. In the instance of a temporary physical disability, the required medical documentation must be within one month from the date of the petition. If the physical disability is a **Visual Disability**, you must also complete and return the Visual Disability Verification Form (Form B1-purple).

For a **Learning Disability**, complete and return the Petition for Special Accommodations (Form A-orange) the Learning Disability Verification Form (Form C-gold); and the Statement of Law School Official (Form F-blue) to complete your request for special accommodations. The Board of Law Examiners requires a psychological examination relevant to the claimed learning disability administered within the last 3 years from the date of the petition. The evaluation must have been administered by a licensed psychologist or some other qualified person who has both training and experience in psychological and education testing, and an **in-depth report** of the results of the exam must be furnished to the Board.

For **Attention Deficit Hyperactivity Disorder**, complete and return the Petition for Special Accommodations (Form A- orange); the Attention Deficit/Hyperactivity Disorder Verification Form (Form D-green) along with a copy of the clinical evaluation and subtests which led to this diagnosis; and the Statement of Law School Official (Form F – blue) to complete your request for special accommodations. The Board of Law Examiners requires a report of a clinical evaluation, administered within the last 3 years from the date of petition. The evaluation must have been administered by a licensed psychologist, psychiatrist or pediatrician and must **clearly and completely** delineate the criteria for the diagnosis.

For a **Psychological Disability**, complete and return the Petition for Special Accommodations (Form A-orange) the Psychological Disability Verification Form (Form E-light yellow); and the Statement of Law School Official (Form F-blue) to complete your request for special accommodations. The Board of Law Examiners requires a psychological examination relevant to the claimed psychological disability administered within the last 3 years from the date of the petition. The evaluation must have been administered by a licensed psychologist or some other qualified person who has both training and experience in psychological and education testing, and an **in-depth report** of the results of the exam must be furnished to the Board.

The Board **requires** that the **petition and all documentation** relating to a request for special accommodations be submitted **on or prior to the applicable filing deadline. No request for special accommodation will be accepted if any of the required forms or requested information is lacking.** Make sure that your licensed professional furnishes sufficient and substantial documentation to support a diagnosis of your disability. Also be advised that any costs relating to the resubmission of additional documentation to the Board’s consultants will be borne by the applicant. If you have any questions please contact myself or Rhonda Price for assistance.

Very truly yours,

Fred P. Parker III  
Executive Director  
FPPIII/rp

Revised: 09/2011