

Policies regarding Administrative Fees Associated with Bar Applications, Hearings and Bar Examination Infractions

I. Documentary Deficiency Fee

All bar applications must be completed in a timely manner. If an application is not complete, the designated investigative analyst shall notify the applicant in writing, noting the deficiency and specifying the missing documents. If the applicant does not submit the requested documents within the time limit specified in the analyst's letter, the applicant will be assessed a \$100.00 "documentary deficiency fee". The investigative analyst shall notify the applicant in writing of the assessment of this fee.

II. Formal Hearings Costs

A. Formal (Full Board) Hearing Administrative Appellate Cost

Any applicant whose application is denied by a Panel of the Board and who thereafter requests a formal (full Board) hearing, shall pay a \$600.00 administrative cost that must be paid before such a hearing is convened.

B. Formal (Full Board) Hearing Postponement Cost

An applicant who has requested a formal (full Board) hearing and thereafter wishes to request a postponement of that hearing, must submit a \$250.00 postponement cost with the request for postponement.

III. Bar Examination Infractions Expedited Review Fee

Applicants who have prohibited items confiscated at the Bar Examination site must have these infractions reviewed by the Board. If such an applicant wishes to request an expedited review, he or she must submit a \$200.00 expedited review fee with the required explanatory affidavit. Upon submission of the fee and affidavit, the matter will be reviewed by a Panel of the Board within a reasonable period of time after receipt. All other cases involving confiscated items will be reviewed by the full Board at its next regularly scheduled meeting.

Approved: March 22, 2011